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5 December 2016

To: Councillor Robert Turner, Portfolio Holder

Anna Bradnam
Graham Cone
Philippa Hart
Bridget Smith
Ingrid Tregoing
Aidan Van de Weyer

Opposition Spokesman
Scrutiny & Overview Committee Monitor
Scrutiny & Overview Committee Monitor
Opposition Spokesman
Opposition Spokesman
Opposition Spokesman

Dear Sir / Madam

You are invited to attend the next meeting of **PLANNING PORTFOLIO HOLDER'S MEETING**, which will be held in **MONKFIELD ROOM, FIRST FLOOR** at South Cambridgeshire Hall on **TUESDAY, 13 DECEMBER 2016** at **2.00 p.m.**

Yours faithfully

Alex Colyer

Interim Chief Executive

Requests for a large print agenda must be received at least 48 hours before the meeting.

AGENDA

	PAGES
1. Declarations of Interest	
2. Minutes of Previous meeting - 8 November 2016	1 - 6
3. Strategic Sites Supplementary Planning Documents	7 - 14
4. Submitted South Cambridgeshire Local Plan: Bourn Airfield New Village - Policy SS/6	15 - 20
5. Local Development Framework - Annual Monitoring Report 2015-2016 Appendix 2 is available by visiting www.scambs.gov.uk and following the links from 'The Council'.	21 - 48
6. Local Development Scheme Update	49 - 60
7. Work Programme The Planning Portfolio Holder intends holding four 'Full Business' meetings during 2016-17. He will also reserve meeting dates should there be issues relating to the Local Plan that cannot be delayed until the next scheduled meeting.	61 - 62

8. Date of Next Meeting

Tuesday 7 February 2017 at 10.00am

OUR LONG-TERM VISION

South Cambridgeshire will continue to be the best place to live, work and study in the country. Our district will demonstrate impressive and sustainable economic growth. Our residents will have a superb quality of life in an exceptionally beautiful, rural and green environment.

OUR VALUES

We will demonstrate our corporate values in all our actions. These are:

- Working Together
- Integrity
- Dynamism
- Innovation

GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL

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While we try to make sure that you stay safe when visiting South Cambridgeshire Hall, you also have a responsibility for your own safety, and that of others.

Security

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Public seating in meeting rooms is limited. For further details contact Democratic Services on 03450 450 500 or e-mail democratic.services@scambs.gov.uk

Emergency and Evacuation

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- **Do not** use the lifts to leave the building. If you are unable to use stairs by yourself, the emergency staircase landings have fire refuge areas, which give protection for a minimum of 1.5 hours. Press the alarm button and wait for help from Council fire wardens or the fire brigade.
- **Do not** re-enter the building until the officer in charge or the fire brigade confirms that it is safe to do so.

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If you feel unwell or need first aid, please alert a member of staff.

Access for People with Disabilities

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Recording of Business and Use of Mobile Phones

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Disturbance by Public

If a member of the public interrupts proceedings at a meeting, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared. The meeting will be suspended until order has been restored.

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